

**Centinela Valley Union High School District  
Leuzinger High School**

**MINUTES of  SSC     ELAC     SPAC Meeting**

*Meeting Date: Dec 14, 2016*

<b>Member</b>	<b>Role (include position: President, etc.)</b>	<b>Present?</b>
Erik Hendricks (EH)	Teacher, Chair	Y
Noel Dequina (ND)	Teacher	Y
Norma Navarro (NN)	Parent	Y
Edith Navarro (EN)	Student	N
Dr. Shakira Holt (DSH)	Teacher	Y
Deborah Anderson (DA)	Parent	Y
Dr. Pam Brown (DPB)	Principal	Y
Melinda Pitts (MP)	Parent	N
Tiahna Barmore (TB)	Student	N
Strawn Holmes (SH)	Teacher	N
Kevin (K)	Student	N
Yamilet Panduro	Classified	N

(Check **Agenda Items** covered at this meeting and reflected in minutes.)

<b>SSC Responsibilities</b>			<b>ELAC Responsibilities</b>			<b>SPAC Responsibilities</b>		
	1A.	School Plan Development – Data Analysis & Needs Assessment		2.	EL Program		8.	Title I Requirements
x	1B.	School Plan Development – School Goals & Improvement Activities		3.	EL Needs Assessment		9.	Parent Involvement Policy – Development & Distribution
X	1C.	School Plan – Evaluation		4.	R30 Language Census		10.	Home-School Compact – Development & Distribution
	1D.	School Plan Budget		5.	School Attendance		11.	Title I Programs
	1E.	School Plan Approval		6.	Training – Legal Advisory Responsibilities		12.	Student & Parent Programs
X	1F.	Training Legal Responsibilities.		7.	Election of DELAC member(s)		13.	Academic Standards & Assessments
							14.	Training – Helping children improve achievement
							15.	Uniform Complaint Procedures (UCP)
							16.	Safety Plan

**I. Welcome & Introductions**

Mr. Hendricks, SSC Chair, called the meeting to order at 5:04 p.m. and welcomed everyone in attendance.

**II. Changes/Additions to Agenda**

*No changes or additions*

**III. Approval of Minutes**

1. Corrections to be made in Nov 14<sup>th</sup> minutes.
  - a. POW Toons not Tunes
  - b. DSH comments ‘open and close the night’ referring to guest speakers
  - c. Font of approval of minutes
2. DPB motioned to vote to approve minutes. 2<sup>nd</sup> by DSH.

- a. Voted, all approved no abstentions.

#### **IV. Public Comments**

*The following is a summary of discussion/action(s) taken on the above-checked items:*

1. Received email from Mr. Nunley. (attached at end of minutes)
  - a. BSU (Black Student Union) is requesting funds to bus 25 male and 25 female students to BLACK College Expo Feb 11<sup>th</sup> 2017.
  - b. EH motioned to vote after giving team time to read and discuss. 2<sup>nd</sup> by NN. All approved request with no abstentions.

#### **V. Old Business**

*The following is a summary of discussion/action(s) taken on the above-checked items:*

##### **1. PIQE or Alternative**

- a. Discussion was continued. Budget is 11K and we still need to determine if speakers can be used without using the entire program.
- b. We surveyed team to help us determine which direction we want to head in. Results are as follows.
  - i. NN – Jaime Carias
  - ii. DSH – No PIQE, host a ‘LEU’ series with spring speaker Jaime & Darren Earley (On Track to Greatness)
  - iii. DPB – Jaime and Latino Family Project (LFP)
  - iv. EH – 2<sup>nd</sup> DSH
  - v. ND – 2<sup>nd</sup> DPB
  - vi. DA – 3<sup>rd</sup> DPB
- c. Team tentatively agreed to go with Jaime C and get more information from Darren Earley and LFP.

##### **2. Elect SSC Officers**

- a. **Tabled** due to not having proper information on positions and responsibilities.
- b. Hendricks to find information and email out prior to next scheduled meeting.

#### **VI. New Business (list here all of the items listed on the agenda and then provide**

*The following is a summary of discussion/action(s) taken on the above-checked items:*

##### **1. SSC Training**

- a. POW Toon was played for team to see and hear.
  - i. DPB then summarized the POW Toon and explained steps 1- 6.  
EH: what is meant by local governing board?  
DPB: School Board or District
  - ii. DPB continued and recalled some of the work done by SSC last year.  
EH: Last year Ms T advocated to have funds to better support math classes of the lower levels. Dr G presented Math data over last few years and ELA data over the same periods. ELA has had class size reductions for support classes and team voted to do the same for Math for the 2016-2017 academic year.
  - iii. DPB explained the need for the Parent Liaison and how that was also voted on last year by the SSC. Finally she mentioned that PTA is now the PTSO.

#### **VII. Adjournment**

1. EH motioned vote to adjourn meeting.
2. Seconded by DA. Voted all in favor with no abstentions.

The meeting was adjourned at 5:55pm.

Respectfully submitted,

Erik Hendricks

Secretary & Chair, SSC (*Council/Committee*)